

Awards

Important Awards Submission Information 2023

Submission of entries

1. Entry is free.
2. Deadline for entries is **23:59 on Monday 14 August 2023**.
3. Entries must include a completed [entry form](#). If you are entering more than one award, you must complete a separate entry form for each award entry.
4. Entries must have been active or completed in Financial Years 2021/22 or 2022/23.
5. Entries must clearly demonstrate the judging criteria and will be judged not exceeding the maximum specified 1,000-word limit. The word limit does not include figures, tables, captions etc.
6. All entry submissions must be in a single PDF electronic format and sent to regions@ciht.org.uk.

Handy Tip: Entries should provide a brief synopsis at the beginning of the submission. Please ensure that you have clearly explained how your entry meets the criteria by using section headings to match each of the criteria.

7. Only PDF electronic copies will be accepted.
8. Entries may be accompanied by up to three letters of support. For example, from a user, beneficiary, or colleague. Letters of support are not included in the word limit.
9. Entries may be accompanied by supporting material (e.g., illustrations, plans or results of monitoring studies, any videos must be sent with a link) in electronic format, but these will be viewed at the judge's discretion.
10. Entries can be submitted for a specific project or a range of complementary elements.
11. Judges must be allowed reasonable access to request further information.
12. Whilst the same project can be entered in any number of categories, identical project details can only be submitted for one award category.

Eligibility

13. Companies cannot enter award categories they sponsor. However, projects which are created by a joint venture will be accepted provided that the sponsor is not the lead organisation.
14. Submissions must be a project or initiative that is in the East Midlands region or giving a benefit to the East Midlands, the entrant does not have to be East Midlands based.
15. Entries can be submitted by anyone whether they are a CIHT member or not.

16. Submissions must be centred around highways and transportation.

Judging

17. To assist entrants and judges, all East Midlands CIHT awards have criteria that are allocated marks against which entries will be scored. It is not necessary for the entry to meet all the specified criteria; however, entries will not/cannot receive full marks if they do not provide evidence covering all criteria.
18. Entries will be assessed by at least two judges.
19. A shortlist of entries will be published in September 2023. Following this, the judging panel for each award may request further information from short-listed entrants.
20. Winners of the CIHT East Midlands Awards 2023 will be announced at the CIHT EM Awards Dinner on the evening of Thursday 11 November 2023 and details published through a variety of media platforms.

Use of submission material

21. All material submitted will be treated as available for publication in awards-related articles within promotional materials developed for the awards unless otherwise copyright protected. By submitting for an award, you are giving CIHT EM the right to publicise your submission.
22. Entrants to the awards may be invited to present their projects at future events.

The CIHT East Midlands Award Categories for 2023 are

- Engineering Challenge Award
- Climate Action Award
- Transport Planning Award
- Road Safety Award
- Exceptional Emerging Talent Award
 - Graduate of the Year
 - Apprentice of the Year